

CAPITAL IMPROVEMENT COMMITTEE CHARTER

Purpose

The Committee is to review the monthly progress and to continue to prioritize capital project requests submitted by the Superintendent and the Director of Facilities for the Wappingers Central School District by the District's architects. The Capital Improvement Committee will assemble these requests into short and long term capital asset project plans for the review and consideration by the entire Board of Education of the Wappingers Central School District. The main goal of this committee is to keep the Board of Education of the Wappingers Central School District and the local communities informed of the District's capital needs and the progress of the District's existing capital projects.

Capital Improvement Committee will consist of the following members:

- Superintendent of the Wappingers Central School District.
- Director of Facilities of the Wappingers Central School District.
- Assistant Superintendent of Finance and Business Development for the District, on occasions when financing and budgets are in question.
- Director of Public Relations, Evaluations and Business Education.
- A board member serves as committee chair as nominated by the committee.
- Three Board of Education members of the Wappingers Central School District.
- The District-appointed architects for the Wappingers Central School District.
- Minimum of 2; up to 3 community members (selection made by the Superintendent and the Committee Chair).

Duties and Responsibilities

- To review monthly and provide feedback on prioritized capital project requests prepared by the District's Superintendent, District's Director of Facilities and the District's architects for the full board.
- To communicate to the full board the development of a Capital Plan that includes the annual priorities and a rolling five year projection (updated annually) for considered inclusion in the annual budget. The Capital Plan will be prepared by the Superintendent, District's Director of Facilities, and the District's architects during construction to advise the committee of any change orders, planning changes, and any scheduling changes, in an effort to keep the entire Board of Education informed of the project's status.
- The Committee's meetings will be open to the public except to the extent that an executive session may be warranted under the provisions of the Open Meetings Law.
- Site visits may be conducted by any committee member permitting he/ she is accompanied by the Director of Facilities.
- Charter will be reviewed by the committee at the last June meeting of the school year.